

## **DANCE ETC., School For Performing Arts, INC. 2010-2011 POLICIES (updated June 9, 2010)**

### **PAYMENTS/BILLING**

The 2010-2011 season runs for approximately thirty-six weeks starting Tuesday, September 7<sup>th</sup> and ending Saturday, June 4<sup>th</sup>. You have the option of financing the entire year in two installments, three increments or in nine separate payments. There will be a 10% discount for additional siblings for the two, three and nine payment plan only. All fees will be rounded to the nearest dollar. Payments for classes are due at the time of registration and the first week of the month for the nine-month payment plan, on day of registration and January 15 for the two-installment plan and on the day of registration, December 1 and March 1 for the three-month increment plan. Please do not rely solely on the mailing of your invoices as a reminder. Payments received after 10 days of the due date will incur a \$15.00 late fee and will continue to incur late charges for each month until the invoice is paid. Statements will only be mailed to delinquent accounts. If payment is not made within 45 days of the due date, the student will not be able to participate in the classes until the account is brought up to date. If at any time you experience financial difficulties, which prevent you from making payment in a timely manner, please notify Jen or Judy immediately so that a payment plan can be arranged. Please be mindful when choosing your payment plan. **A 100% refund/credit (minus registration fees) is available up until September 7<sup>th</sup>. For full, 2 and 3 payment plans, a 75% refund/credit is available (minus registration fees) up until September 15<sup>th</sup> and a 50% refund is available (minus registration fees) up until September 30<sup>th</sup>. After October 1<sup>st</sup>, commitments are final and no refunds, credits or transfers will be allowed. We must be notified IN WRITING for a request for a refund or credit. Requests must be RECEIVED by above dates in order for percentages to be granted. No exceptions.**

A registration fee of \$20 is to be included with the first payment. Each additional child is \$5 less with a minimum fee of \$5. For example, the 1<sup>st</sup> child is \$20, the 2<sup>nd</sup> child is \$15, the 3<sup>rd</sup> child is \$10, the 4<sup>th</sup> child is \$5, etc.

There will be a service fee of \$20 for a returned check. If your check is returned more than two times, you must pay with cash for the remainder of the year.

Single one-hour classes are \$15 per one-hour class and \$20 per 1 ½ hour class.

### **PARENT/STUDIO COMMUNICATION**

Dance Etc. SPPA, Inc. has a couple ways for parents to get important studio information regarding billing, costume ordering, upcoming events, make-up classes, recital information, etc. Our web site [www.newtowndance.com](http://www.newtowndance.com) is the best way for parents to obtain basic information and all documents are posted in the main lobby.

### **ATTENDANCE**

Attendance to class is crucial for a dancer's development. When emergencies do arise, dancers are encouraged to notify the studio prior to class. No refunds or credits will be given for classes missed. See Jen for a list of appropriate make-up classes. You must notify Dance Etc., Inc. in writing if you are dropping a class, otherwise you will be charged until you do so. But again, please remember there are no refunds so you will be enrolled until the period for which you have registered has expired. If you drop a class, but then decide to rejoin you must re-register for the class and pay the applicable registration fee again.

### **ATTIRE**

Dancers should be dressed appropriately for class. Intermediate and advanced level ballet students must wear leotards and tights, pink ballet shoes and have all of their hair up in a bun or twist. Sheer, ballet specific skirts will be permitted, but are not required. Students may not wear shorts, T-shirts or tank tops in ballet classes. Lyrical students must wear leotards and footless or stir-up tights. Shorts will be permitted, but are not required. Students should also wear the proper shoes assigned to the class and level and clothing that the student can move in easily. No street shoes, jeans, stretch pants, large T-shirts, baggy shorts, large sweatpants, etc. will be permitted in class. All jewelry should be removed before class as well. If a student is not appropriately dressed, the teacher may deny that student access into the class.

Shoes:

Ballet: All levels including Pre-dance: pink canvas or leather ballet shoes  
Intermediate/Advanced levels: pink split sole leather or canvas ballet shoes

Pointe: All shoes must be approved by teacher

Jazz: Levels I,II,III,IV,Int. I & II, Teen: any tan jazz shoe – slip on preferred, laces ok  
Advanced levels: to be determined by instructor

Hip-Hop: All levels: black dance sneaker worn only in class. NO STREET SHOES

Lyrical: All Levels: Foot Thongs, Foot undies or Turners

Tap: Levels: Ballet/Tap combo: black patent leather  
Levels: I,II,III,IV,V: tan mary jane buckle strap tap shoe – any brand  
Levels: Teen/Intermediate/Advanced: black tap shoe – any brand

Modern: foot thong or bare feet

Theatre Dance: to be determined by instructor

MusicalTheatre: to be determined by instructor

### **TARDINESS**

When entering a class tardy, the student should ask permission to participate. Due to the importance of a complete warm-up, it is up to the teacher's discretion if there is an adequate amount of warm-up left for the student to participate in class. If you arrive more than 15 minutes late for class, you may not be able to participate, but can watch.

### **SNOW POLICIES/HOLIDAYS**

Please call the studio or visit [www.newtowndance.com](http://www.newtowndance.com) to check on cancelled classes. If the Newtown schools are delayed for more than one hour then all **morn-ing** classes are canceled for that day. If the Newtown schools are dismissed early, the **1:30-2:00pm classes** will be cancelled. Please call the studio for afternoon cancellations. If classes are cancelled due to weather, please see your teacher for an appropriate make up option. A complete calendar will be available on the web site to inform students of holidays and vacation days when the studio will be closed. We do not necessarily follow the school system. Please follow the Dance Etc., SPPA, Inc. calendar available in September.

## TUITION PAYMENT OPTIONS

- Tuition payable in full (sibling discount not applicable and option expires September 25, 2010).
  - 2 installments due at time of registration and Jan. 15
  - 3 parts due at time of registration, Dec. 1, and Mar. 1
  - or in 9 separate payments due at time of registration and then by the 10th of each month.
- Please remember that this is a finance plan for the entire season and not a monthly/per class fee.  
Finance plans cannot be pro-rated.

Tuition is determined by an hourly rate of classes taken during a week.

Hours per week	Full Payment	2 Installments	3 Payments	9 Payments
	Sibling discount not applicable			
3/4	\$396.90	\$209.48	\$145.53	n/a
1	\$502.20	\$265.05	\$184.14	n/a
1 1/4	\$575.10	\$303.53	\$210.87	n/a
1 1/2	\$656.10	\$346.28	\$240.57	n/a
1 3/4	\$753.30	\$397.58	\$276.21	n/a
2	\$842.40	\$444.60	\$308.88	n/a
2 1/4	\$923.40	\$487.35	\$338.58	n/a
2 1/2	\$1,012.50	\$534.38	\$371.25	n/a
2 3/4	\$1,093.50	\$577.13	\$400.95	n/a
3	\$1,190.70	\$628.43	\$436.59	\$147.00
3 1/4	\$1,287.90	\$679.73	\$472.23	\$159.00
3 1/2	\$1,377.00	\$726.75	\$504.90	\$170.00
3 3/4	\$1,466.10	\$773.78	\$537.57	\$181.00
4	\$1,563.30	\$825.08	\$573.21	\$193.00
4 1/4	\$1,644.30	\$867.83	\$602.91	\$203.00
4 1/2	\$1,725.30	\$910.58	\$632.61	\$213.00
4 3/4	\$1,814.40	\$957.60	\$665.28	\$224.00
5	\$1,895.40	\$1,000.35	\$694.98	\$234.00
5 1/4	\$1,992.60	\$1,051.65	\$730.62	\$246.00
5 1/2	\$2,089.80	\$1,102.95	\$766.26	\$258.00
5 3/4	\$2,178.90	\$1,149.98	\$798.93	\$269.00
6	\$2,259.90	\$1,192.73	\$828.63	\$279.00
6 1/4	\$2,349.00	\$1,239.75	\$861.30	\$290.00
6 1/2	\$2,438.10	\$1,286.78	\$893.97	\$301.00
6 3/4	\$2,656.80	\$1,402.20	\$974.16	\$328.00
unlimited	\$2,867.40	\$1,513.35	\$1,051.38	\$354.00

Families of 2 or more students take each student's schedule separately when figuring payments. Do not add total number of hours per family to calculate payment. The child taking the most hours per week will be considered "Child 1."

For example: Child 1 taking a 1 hour class per week = \$184.14, Child 2 also taking a 1 hour class per week (with 10% discount) = \$165.73....1<sup>st</sup> payment = \$349.87 for both children and then applicable registration fees = \$384.87.

Full payment discounts have already been applied; therefore an additional sibling discount is not applicable to this payment option.

**Please remember - there are no refunds, credits or transfers of any kind after Oct. 1, 2010, so please choose your payment plan accordingly.**

## How to register:

Fill out registration form and either mail to: Dance Etc., Inc. 117 Mt. Pleasant Rd. Newtown, CT 06470 and enclose a check payable to Dance Etc., Inc. including the 1<sup>st</sup> payment with applicable registration fee(s) postmarked by JUNE 14<sup>th</sup> OR visit Newtown Dance and Theatre Supply during regular summer hours starting June 14<sup>th</sup>. Call 203-364-1584 for regular hour updates. We will be open during musical theatre summer camps sessions.

**\*\*\*\*\*The order in which your registration is received will determine the order in which you can buy tickets for the annual dance recital.**